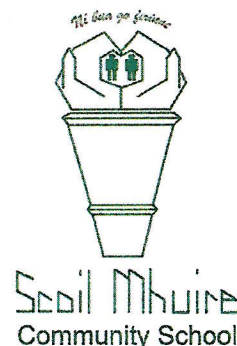


Data Protection Policy

This policy is informed by these aspirations and also the General Data Protection Regulation of 2016 (GDPR).



Scoil Mhuire Community School has at its core a desire to promote and protect the dignity of every member of its community including but not limited to students, staff and Parent(s) / Guardian(s). This includes respect for the protection of personal data stored at the school and for the right of access to this data. This policy is informed by these aspirations and also the General Data Protection Regulation of 2016 (GDPR). The policy applies to all school staff, the Board of Management, parent(s) / guardian(s), students, (including prospective students) their parent(s) / guardian(s), applicants for positions within the school and service providers with access to school data.

Scoil Mhuire Community School is aware of its responsibilities as a controller of personal data under GDPR. The school has been briefed as to its scope and implications for our school. All members of staff at Scoil Mhuire Community School who will be involved in processing personal data will be informed appropriately as to their responsibilities with respect to GDPR in their day-to-day work.

As a school, we have always been committed to high standards of data protection, information security & privacy. Scoil Mhuire Community School respects the privacy of students, staff and visitors to the school and is committed to protecting their personal data. We will safeguard the personal data under our remit and develop a robust data protection regime that is effective, fit for purpose and demonstrates an understanding of, and appreciation of the GDPR.

Our GDPR Principles:

- We will process all personal data lawfully, fairly and transparently.
- We will only process personal data for specified and lawful purposes.
- We will endeavour to hold relevant and accurate personal data, and where practical, we will keep this up to date.
- We will not retain personal data for longer than is necessary.
- We will keep all personal data secure.
- We will endeavour to ensure that personal data is not transferred to countries outside of the European Economic Area ('EEA') without adequate protection.

The detailed arrangements for achieving these objectives are set out in the main body of this policy. The Principal together with the Board of Management has overall responsibility for data protection at the school. This policy requires the co-operation of all staff, visitors, contractors and others to enable Scoil Mhuire Community School to discharge its responsibilities under the GDPR. Scoil Mhuire Community School is committed to upholding the standards outlined in this policy. Sufficient authority and resources, both financial and otherwise, will be made available to enable the school to carry out their responsibilities under the GDPR. All employees will be made aware of and have access to this policy. The Policy will be reviewed annually in light of experience and future developments within the organisation.

Signed: Padraig NA
Chairperson Board of Management

Date: 8/5/24

Signed: Kevin Martin
Principal

Date: 8/5/24