

LOCKER POLICY

Lockers and locks are allocated to students at the beginning of the academic year. These lockers **must not** be switched between students.

For security reasons lockers have to be locked at all times. Lockers are available for safe keeping of their belongings. If lockers are left unlocked a lock from the office will be put on the locker.

If a student loses their lock it can only be replaced by a lock from the office. It will cost €12.00 to replace the lock. If a student refuses to replace the lock, they will lose their locker.

The school cannot take responsibility for the personal property of students.

It is the student's responsibility to keep his/her locker clean and tidy. These are liable for inspection at any time by school management.

Lockers should not be used between classes but if the students must go to the locker outside of the official times the student must have a note in their school journal.

If a student has a problem with his/her locker please report to the office.

I agree to abide by the terms and conditions outlined in the locker policy.

Signed _____ (*Student*)

Signed _____ (*Parent*)

Date: _____

Locker No: _____